**Proposal to Host 7th International Conference on Computational Social Science (IC2S2 2021)**

**Please answer the following questions to the best of your ability. If not known, please provide estimates, and indicate when firm answers can be provided.**

***Direct questions to Duncan Watts, University of Pennsylvania (******djwatts@seas.upenn.edu******)***

***Please include the keyword #IC2S2\_2021 in the subject line of all email correspondence***

***Important Notes****:*

1. *Diversity.* In order to maintain the open and inclusive character of CSS, it is critical that the organizing committee, program committee, and invited speakers are diverse with respect to: (i) academic disciplines (esp. computational vs. social sciences); (ii) methodological approaches; (iii) home institution (esp. US vs. Europe, academic vs. industry); and (iv) demographic attributes (e.g. gender, age, race, ethnicity). Balancing all these dimensions is challenging but organizers are strongly encouraged to explain their choices with respect to these and other diversity considerations.
2. *Capacity.* Over the past years, IC2S2 has attracted between 300 and 500 people, and in the coming years it could exceed 500. Thus, we encourage proposals to specify how they would accommodate this number or, alternatively, how they would prevent attendance from exceeding their capacity.
3. *Duration.* To date, IC2S2 has typically been run over four days: three days for the main conference, preceded by a one-day preconference comprising thematic tutorials and other activities (e.g. a datathon). Although this formula is not mandatory it has worked well in the past; thus, if organizers wish to propose an alternative arrangement, they should explain why.

**Proposed dates:**

**Proposed Location:**

**Principal Point of Contact:**

**Organizing committee**

1. General Chair(s)
2. Local Chair(s)
3. Program Chair(s)
4. Other Key Committee Members (e.g. website, IT, satellite workshops, sponsorship, industry relations etc.)
5. What relevant experience do the key members have (e.g. organizing previous conferences)?

**Location**

1. What is the proposed conference venue (e.g. university campus, hotel, convention center)?
2. How can location be accessed from major US/European cites?
3. If applicable, what parking is available?
4. Accommodation
	1. Which Hotel(s) would be the main source accommodation?
	2. What is the estimated cost of a hotel room?
	3. How many such rooms could be made available?
	4. What low cost alternatives (e.g. dorm rooms) are available for students?
5. If the conference venue is not the same location as the proposed accommodation, what transport arrangements exist between the two?
6. Besides the conference, what features does the location offer to visitors?

**Conference Venue**

1. What is the capacity of largest conference room?
2. How many auxiliary rooms are available (i.e. how many parallel tracks can be hosted)?
3. What AV services are available?
4. What IT services (e.g. conference WiFi) are available?
5. Will keynotes/sesssions be livestreamed and/or archived (e.g. on YouTube)?
6. Proposed catering services
7. Proposed banquets or cocktail hours

**Conference Costs**

1. Estimated cost of facility rental
2. Estimated cost of support services (catering, IT, A/V, etc.)
3. Other anticipated costs (e.g. transportation, outings, special events, etc.)

**Funding and Sponsorship**

1. What funding is available either from existing grants or in-kind offers?
2. Which outside sponsors (if any) have indicated willingness to support the proposal if successful, and at what level?
3. Please identify other outside sponsors you would approach for support, if successful, and estimate level of anticipated sponsorship
4. What support do you propose to provide for student travel and registration?
5. **What fee structure do you propose for general registrants and students?**

**Program**

1. Proposed duration of conference
2. Proposed list of invited speakers
3. Would the invited talks be in plenary sessions? If so, please indicate how anticipated attendance of 500 would be accommodated (e.g. single room with 500 seating capacity, more than one room with live video, etc.). If not, please indicate how invited program would differ from previous years.
4. Maximum possible number of accepted talks (specify # sessions and # tracks per session)
5. Maximum possible number of posters (specify # of planned poster sessions)
6. What other activities (skills workshops, data-thons, satellite workshops, etc.) do you propose to offer alongside main conference? Please specify dates and duration

**Proposed Timeline:**

1. Call for papers
2. Paper submission deadline
3. Paper decisions announced
4. Registration to open

**Other considerations**

1. Please describe any other features of your proposal that you believe merit consideration
2. Please list any concerns or risks associated with your proposal